

BUSINESS TAX DEDUCTIONS CHECKLIST



& Business Services

803 N. La Cadena Drive, Colton, Ca. 92324 (909)783-4992

BASICS FOR ALL FILLERS

- | | |
|--|--|
| <input type="checkbox"/> Business Name and Address no PO Box | <input type="checkbox"/> Tax I D / EIN |
| <input type="checkbox"/> Phone number and email | <input type="checkbox"/> Business Type |
| <input type="checkbox"/> Bank Account Number | <input type="checkbox"/> |

PAPERWORK

- | | |
|---|--|
| <input type="checkbox"/> Income, Bank Statements, 1099s | <input type="checkbox"/> Inventory |
| <input type="checkbox"/> Vehicles / Mileage Logs | <input type="checkbox"/> Bookkeeping Records |

DEDUCTIONS

- | | |
|---|-------|
| <input type="checkbox"/> Advertising, Business Cards, Website | _____ |
| <input type="checkbox"/> Software and Applications | _____ |
| <input type="checkbox"/> Car/Truck Expenses | _____ |
| <input type="checkbox"/> Commissions, Fees, Contract Labor | _____ |
| <input type="checkbox"/> Materials and Supplies, Equipment | _____ |
| <input type="checkbox"/> Insurance Premiums | _____ |
| <input type="checkbox"/> Legal/Professional Fees | _____ |
| <input type="checkbox"/> Interest in Mortgage/Others | _____ |
| <input type="checkbox"/> Office Expenses | _____ |
| <input type="checkbox"/> Rent Vehicle, Machinery, Office, Local | _____ |
| <input type="checkbox"/> Repairs/Maintenance | _____ |
| <input type="checkbox"/> Taxes and Licenses | _____ |
| <input type="checkbox"/> Travel and Meals | _____ |
| <input type="checkbox"/> Cellphone/Internet | _____ |
| <input type="checkbox"/> Utilities | _____ |
| <input type="checkbox"/> Bank Fees | _____ |
| <input type="checkbox"/> Education, Courses, Etc. | _____ |
| <input type="checkbox"/> Donations | _____ |
| <input type="checkbox"/> Others _____ | _____ |

Taxpayer / Business Owner _____ Date _____